

PEC Utility Management (Pty) Ltd

Company Reg No 2004/032820/07

18 President Steyn Avenue | Westdene | Bloemfontein

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pecutilities.co.za

clientservicesblm@pecgroup.co.za



VACATING OF PREMISES - BUSINESS

Please complete and submit this application during office hours, together with clear copies of the following:

- Copy of the authorised representative's ID or passport
- Company proxy
- A cancelled cheque / copy of blacked-out bank statement / bank confirmation letter (for refund purposes)

Documents can be faxed or emailed to: clientservicesblm@pecgroup.co.za or (f) 051 448 5448. Kindly confirm receipt thereof.

OFFICE USE

New Account No

Primary BP No

FB RC

Current Account No

Entity Type

Close Corporation (Pty) Ltd Public Company Co-Operative Sole Proprietor
 Body Corporate Trust Consortium Government Partnership
 Section 21 Church Foreign Entity

Registered Name

Trading As

Registration No

(ID if Sole Proprietor or Partnership)

Country of Registration

AUTHORISED REPRESENTATIVE

Title

Mr Mrs Ms Dr Prof Initials

Full Names

Surname

Identification Type

RSA ID Passport Temporary ID (E.G. Refugee ID)

Identification No

Identification expiry date

Y Y M M D D

Country of Issue

Position (MD, FD, Owner, etc.)

Email Address

Landline No

()

Cell No

()

FINANCE DEPARTMENT CONTACT

Name & Surname

Role in Company

Contact No ()

Email Address

Physical Address

Code

City

Province

Country

FINANCE DEPARTMENT CONTACT CONT.

Postal Address

(Where final account must be sent to)

Same as physical

Code

City

Province

Country

DETAILS OF PREMISES BEING VACATED

Building Name

Unit No

Physical Address

Code

City

Province

Country

Date of Vacating

Date of Disconnection

BANK DETAILS (For refund of security deposit, if applicable)

Name of Bank

Branch Name

Branch Code

Name of Account Holder

Account Number

Type of Account

Current

Savings

TERMS & CONDITIONS

1. I/We hereby confirm that I have the authority to complete this document, and certify that the information provided in this form is correct.
2. I/We hereby indemnify PEC Utility Management (Pty) Ltd, it's owners and staff from any form of liability that may arise as a result of incorrect information provided by me/us.
3. I/We understand that this form must reach the Service Provider at least 14 days prior to the intended vacating date.
4. I/We understand that I/we will be held responsible for the payment of the full utility invoices until such time that the Service Provider has received this form, and the final utility invoice has been processed and paid in full.
5. I/We understand that should the Service Provider only receive this notice after I/we have vacated the premises, I/we will be liable for the consumption on that premises until the Vacating of Premises form has been received.
6. I/We understand that any deposit due to me/us shall be refunded by the Service Provider within 45 business days after full and final payment of the final utility invoice.
7. I/We have read and understood the contents of this document, and agree to its Terms and Conditions.

Signed on this (day) of (month) 2 0 (year)

Signature

Full Names & Surname (PLEASE PRINT)

Position in Company

Department